



Terms & Conditions of the Bunbury Agricultural Society Inc. for holding a stall at the 2019 Bunbury Show

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2019 Bunbury Show is a community event, organised by a committee of volunteers who are committed to showcasing the Greater Bunbury region, it's produce, crafts, businesses, entertainers and community organisations. Wherever possible, the Bunbury Agricultural Society Inc. will endeavour to promote a healthy and environmentally sound health message and will expect our Stall Holders and Food Vendors to also do the same.

The **2019 Bunbury Show** is a **Non Smoking** event. Anyone found not to be adhering to this strict rule risks being excluded from the event. We thank you for respecting our request.

Public Liability Insurance:

Please attach your Certificate of Currency for your Insurance Coverage for the **2019 Bunbury Show**. Please note:

- Bunbury Agricultural Society Inc is not responsible for and does not provide insurance cover for individual stall holders in respect to sale of products, food, drinks.
- Bunbury Agricultural Society Inc's Festival Insurance excludes any cover for operators of rides & amusements. It is mandatory that operators of rides & amusements provide evidence of their Public Liability Insurance to \$10,000,000.

Food Vendors & Sale of Goods:

2019 Bunbury Show Festival Insurance does not cover operators' and traders' liability arising from goods sold. It is recommended that traders and operators arrange appropriate and adequate insurance.

Stalls holders participate in the **2019 Bunbury Show** at their own risk and are required to indemnify and hold harmless any inclement weather, or factors beyond the control of the **2019 Bunbury Show** organising committee which may affect the event against any claim for damages, costs, claims, expenses & liabilities (Including without limitations consequential loss & loss of profits) in respect of any loss, damage, injury, disease or death caused through any of the stall holders activities at the Bunbury Show.

2019 Bunbury Show hours are from Saturday the 13th April 2019, 10am – 6pm. Sunday the 14th April 2019 will run only Equine Events from 8am – 5pm. If you are interested in being part of the Sunday event, please contact Equestrian Event Coordinator Kim Lindsay (email: kimlindsay@ymail.com).



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Stall holders shall be set up and ready to commence trading at 10am on Saturday, 13th April 2019. Early trading is not permitted.

Set up times are: Friday 12th April, 4pm to 6pm; Saturday 13th April from 6am to 9am.

Entry cannot be permitted outside of these hours.

Support vehicles must be moved to the designated parking areas by 9.30am.

STALLS ARE NOT TO BE REMOVED BEFORE 6PM. Stall holders will be required to operate 10am – 6pm on Saturday 13th April 2019. It is expected that all stall holders will have enough supplies to operate throughout this period.

Display/Support vehicles must be moved to the designated parking areas by 9.30am. All show entry gates will be closed off, with no access in or out for vehicles. Access after this time will be by foot traffic only.

If space permits, pop up gazebos can park their vehicle behind their display, if no space is available then vehicles can be parked in the designated parking area. Tables and chairs cannot be placed in the laneways. If you would like to have tables and chairs as part of your stand, you **MUST** book extra space.

2 x 1100lt waste bins will be located on the Show site (exact locations to be advised prior to the Show) for vendors to put their **cardboard waste packaging only**.

No refunds will be given for cancellation of bookings made within 1 month period prior to the Bunbury Show or if inclement weather is forecast, or in the event of factors beyond the control of the Bunbury Show organising committee that affect the event come into effect.

For safety reasons, no stall will be permitted to sell cap guns or toys with any firing ability.

The Bunbury Show committee reserves the right to refuse any applicant to maintain the spirit of a country fair or change the stall location without prior notice.

Any vendors selling food must have a current Itinerant Food Vendors License and a copy of this must accompany this application. This license will be forwarded to the City of Bunbury.

Disposing of your waste

The **2019 Bunbury Show** aims to divert from landfill 35% of all waste produced (by recycling or composting). To facilitate this aim we request all vendors to consider the packaging they use for their products.

The **2019 Bunbury Show** will operate a 3-bin waste system (general rubbish, recycling and organics) under the guidance of the Wellington Regional Waste team.

Bin toppers in different colours will indicate the types of waste which it is acceptable to place in each bin.



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Plastic bags are not recyclable through the existing recycling facility and are discouraged; paper bags (or no bags) are a better option. Plastic plates, plastic straws and plastic cutlery are not recyclable and are **not** to be used; please use paper plates and cutlery which are compostable, for instance paper straws, bamboo cutlery.

If you require assistance on the types of packaging required or need further advice on waste management please contact Wellington Regional Waste on 9792 7350 (office hours).

All vendors packaging is to be compostable or recyclable.



Stall holders are to provide their own tables, chairs, weather protection (shades, tents, etc).

Spikes / Tent pegs may not be driven into the ground in some designated areas. These areas will be marked in blue paint & will be easily recognised.

Stall holders / Vendors must provide their own weights or methods of securing shelters in these cases.

Stall holders / Vendors are responsible for the erection & dismantling of their own tents, shades or equipment.

No surface or ground will be disturbed or dug up.

Stall holders / Vendors who have indicated that they require a powered site shall provide their own electrical loads which must be tested and tagged in accordance with the electrical regulations.

All electrical cords must be tagged and tested before the event.

2019 Bunbury Show reserves the right to refuse connection to power if safety standards are not considered adequate.

All payments and requested certificates are to be supplied to the Stalls Coordinator before any Stall Holder, Food Vendor or Rides are allowed to attend the event.

There will be no exceptions to this condition.