



Terms & Conditions for holding a stall at the 2024 Bunbury Festival (including the Bunbury Show)

The 2024 Bunbury Festival inc. the Bunbury Show is a community event, organised by a committee of volunteers who are committed to showcasing the Greater Bunbury region, its produce, crafts, businesses, entertainers, and community organisations. Wherever possible, the **Bunbury Agricultural Society Inc.** will endeavour to promote a healthy and environmentally sound message and will expect our Stall Holders and Food Vendors to also do the same.

The 2024 Bunbury Festival inc. the Bunbury Show is a **Non-Smoking** event. Anyone found not to be adhering to this strict rule risks being excluded from the event. We thank you for respecting our request.

Insurance:

Please attach your Certificate of Currency for your Public Liability Insurance Coverage (minimum \$20 million for Show Rides, \$10 million for all other stallholders) for **the 2024 Bunbury Festival inc. the Bunbury Show** at the Bunbury Trotting Club, Milligan Street Bunbury.

Please note:

1. Bunbury Agricultural Society Inc is not responsible for and does not provide insurance cover for individual stall holders in respect to sale of products, food, drinks.
2. Bunbury Agricultural Society Inc's Festival Insurance excludes any cover for operators of rides & amusements. It is mandatory that operators of rides & amusements to provide evidence of their Public Liability Insurance to \$20,000,000 at least one month **before** arrival at the Showground.
3. **The 2024 Bunbury Festival inc. the Bunbury Show** insurance does not cover operators' and traders' liability arising from goods sold. It is essential that traders and operators arrange appropriate and adequate insurance, and provide evidence to the Bunbury Show Events team at least one month before arrival at the Showground.
4. Stall holders participate in **The 2024 Bunbury Festival inc. the Bunbury Show** at their own risk and are required to indemnify and hold harmless any inclement weather, or factors beyond the control of **The 2024 Bunbury Festival inc. the Bunbury Show** Organising Committee which may affect the event against any claim for damages, costs, claims, expenses & liabilities (Including without limitations consequential loss & loss of profits) in respect of any loss, damage, injury, disease or death caused through any of the stall holders activities at **The 2024 Bunbury Festival inc. the Bunbury Show**.



Terms & Conditions for holding a stall at the 2024 Bunbury Festival (including the Bunbury Show)

Refunds and Other Policies

5. All electrical devices must carry a current tag for safety. An electrician will be available on site for tagging equipment at a charge of \$50 per unit, payable on the day to the electrician.
6. No refunds will be given for the cancellation of bookings made within a 1-month period prior to the 2024 Bunbury Festival inc. the Bunbury Show or if inclement weather is forecast, or if factors beyond the control of the 2024 Bunbury Festival inc. the Bunbury Show Organising Committee that affect the event come into effect.
7. For safety reasons, no stall will be permitted to sell cap guns or toys with any firing ability at The 2024 Bunbury Festival inc. the Bunbury Show.
8. Any vendors selling food must have a current Itinerant Food Vendors License and a copy of this must accompany the application. This license will be forwarded to the City of Bunbury.
9. The 2024 Bunbury Festival inc. the Bunbury Show Organising Committee reserves the right to refuse any applicant to maintain the spirit of a country fair or change the stall location without prior notice.

2024 Bunbury Festival Dates and Times

The 2024 Bunbury Festival will run from Wednesday 10th April 2024 through to Sunday 14th April 2024. Events from Wednesday to Saturday will be held at the Bunbury Trotting Club at Donaldson Park, Milligan Street Bunbury. Horse events will be held on Sunday at the Capel Horse and Pony Club.

Please note for any of the events: if space permits, Stall Holders with pop up gazebos can park their vehicle behind their display. If no space is available, then vehicles can be parked in the designated parking area.

Tables and chairs cannot be placed in the laneways. If you would like to have tables and chairs as part of your stand, you MUST book extra space.

Events:

Wednesday 10th April 2024:

Harness Racing and Bunbury Festival Launch. Trading hours TBC

Thursday 11th April 2024:

Markets and Family Movie Night. Trading Hours 3pm to 8pm

Friday 12th April 2024:

Markets, Food Trucks, Battle of the Bands, Side Show Alley, and Fireworks. Trading Hours 4pm to 10pm (Fireworks at 9pm)

Set up times: 12 noon to 4pm



Terms & Conditions for holding a stall at the 2024 Bunbury Festival (including the Bunbury Show)

Saturday 13th April 2024:

2024 Bunbury Show - Markets, Entertainment, Activities, Exhibitions. Trading Hours 10am to 4pm.

Set up times: 6am to 9am. Entry cannot be permitted outside these hours. Stall holders will be set up and ready to commence trading at 10am. Exceptions cannot be permitted.

Display and support vehicles must be moved to the designated parking areas by 9am.

All show entry gates will be closed with no access in or out for vehicles other than emergency vehicles. Foot traffic will be allowed access.

Sunday 14th April 2024:

2024 Bunbury Show Equestrian Events @ Capel Regional Equestrian Centre partnering with Capel Horse & Pony Club. 7.30am to 5pm

Waste Management

The 2024 Bunbury Festival inc. the Bunbury Show aims to divert from landfill 75% of all waste produced (by recycling or composting). To facilitate this aim we request all vendors consider the packaging they use for their products.

The 2024 Bunbury Festival inc. the Bunbury Show will operate a 4-bin waste system (general waste, recycling, FOGO (food or garden organics) and containers for change), under the guidance of a specialist waste team. Clearly marked bins will indicate the types of waste to place in each.

All vendors' packaging must be compostable or recyclable.

Many **single use plastics are now banned in Western Australia**. Stage 2 of the single use plastic ban has already begun, and further restrictions take place from 1st March 2024. Please read and understand the new requirements.

Fact sheets are available at Stage 2 – Single use plastics ban fact sheets and FAQs which can be found at www.wa.gov.au.

Plastic plates, plastic straws and plastic cutlery **are not to be used**. Compostable materials such as paper straws, bamboo cutlery, paper plates and paper bags (or no bags) are a better option.

Our Waste Management Team will provide waste and recycling bins for stall holders in designated areas around the site. Stall holders **are not permitted to use the general bins** to dispose of their waste. All vendor waste is to be separated into the appropriate bins at the end of the event. Cardboard boxes must be flattened.

Please contact bunburyshowwaste@gmail.com at least one (1) month prior to the event if you require a bin at your stall (eg FOGO bin for juice stall or recycling bin for coffee van).

If you require assistance on the types of packaging required or need further advice on waste management, please **contact** our Waste Management Team on bunburyshowwaste@gmail.com.



Terms & Conditions for holding a stall at the 2024 Bunbury Festival (including the Bunbury Show)

Thank You

Thank you for your interest in **The 2024 Bunbury Festival inc. the Bunbury Show.**

The **Bunbury Agricultural Society Inc** aims to produce Festival of Events which are fun, safe, accessible, and affordable for families and operators alike, and which will attract a wide range of visitors to Bunbury.

We always welcome your feedback and will be in touch with you after the Event so that you can have your say, suggest improvements and ideas for future events.